



## APPLICATION

### Arizona Department of Public Safety Retired Law Enforcement Officer's Certificate of Firearms Proficiency

**NOTE: This certification is only valid for Arizona residents (U.S.C. Title 18, Chapter 44, Section 926C(d)2(B)). Resident is defined under Arizona Revised Statutes Title 28 – 2001.**

TYPE OR PRINT LEGIBLY - USE CAPITAL LETTERS – USE BLACK INK ONLY

Please read the instructions on page two of this application.

LEGAL NAME: (Last, First, Middle)						<input type="checkbox"/> INITIAL	
						<input type="checkbox"/> RENEWAL	
RESIDENCE ADDRESS: (Street # and name including apartment / Lot #)					CITY	STATE	ZIP CODE
MAILING ADDRESS: (If different from above)					CITY	STATE	ZIP CODE
SOCIAL SECURITY NO.		CONTACT PHONE NUMBER			EMAIL ADDRESS		
ORIGIN/RACE	GENDER	HEIGHT	WEIGHT	EYE COLOR	HAIR COLOR	DATE OF BIRTH (MM/DD/YYYY)	
<b>FORMER LAW ENFORCEMENT AGENCY INFORMATION (TO BE COMPLETED BY APPLICANT)</b>							
AGENCY NAME:							
CITY & STATE:							

<b>TRAINING INFORMATION (TO BE COMPLETED BY INSTRUCTOR)</b>	
LEOSA CERTIFICATION INSTRUCTOR NUMBER:	
PRINT NAME OF LEOSA CERTIFIED INSTRUCTOR:	
TYPE OF FIREARM USED (MUST CIRCLE ONE):	
REVOLVER                      SEMI AUTO                      BOTH	
CERTIFICATION TRAINING PROGRAM NUMBER:	QUALIFICATION DATE:
LEOSA INSTRUCTOR SIGNATURE:	

- Please be sure you have included all required documents with this application (see page 2).
- Application processing fee . . . **\$20.00** (Money order or cashier's check **ONLY**)

I SWEAR OR AFFIRM THAT THE INFORMATION ON THIS APPLICATION IS TRUE AND ACCURATE AND THAT I MEET THE REQUIREMENTS UNDER 18 USC 926C (c) 1 – 7 (see page 2):	
APPLICANT'S SIGNATURE:	DATE:

## APPLICATION INSTRUCTIONS

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This application form is used to apply for the Retired Law Enforcement Officer's Certificate of Firearms Proficiency.

1. Complete the firearms certification/qualification event with a DPS approved LEOSA instructor. This is the standard AZ POST peace officer firearms qualification course (50 rounds, day or night) and a pass/fail target identification and discrimination course (judgmental shooting). Backup or secondary handgun qualification courses are not valid for this event and may not be used.
2. Submit this completed application with:
  - a. A photocopy of your retired law enforcement credentials,
  - b. The required fee of \$20.00 in the form of a money order or cashier's check (**no personal checks or checks drawn on a business account**) payable to: **Arizona Department of Public Safety** and
  - c. A letter from the agency that you were employed with that verifies your retired employment status and that you meet the requirements of a qualified retired law enforcement officer pursuant to 18 USC 926C(c) 1 – 4 (see below). The letter must: 1) be submitted on the agency's letterhead and 2) include name and contact number at the agency to verify employment information. 3) If the agency does not provide a letter, the Department may allow the applicant to provide other evidence of eligibility. Evidence may consist of retirement board documents, retirement pay vouchers, congratulatory letters or similar documents.. A sample letter is available at: <http://www.azdps.gov/ccw/leosaform.doc>.

### 18 USC 926C(c) DEFINES A "QUALIFIED RETIRED LAW ENFORCEMENT OFFICER" AS AN INDIVIDUAL WHO:

1. Retired in good standing from service with a public agency as a law enforcement officer, other than for reasons of mental instability.
2. Before such retirement, was authorized by law to engage in or supervise the prevention, detection, investigation, or prosecution of, or the incarceration of any person for, any violation of law, and had statutory powers of arrest.
3. Before such retirement, was regularly employed as a law enforcement officer for an aggregate of 15 years or more or retired from service with such agency, after completing any applicable probationary period of such service, due to a service-connected disability, as determined by such agency.
4. Has a nonforfeitable right to benefits under the retirement plan of the agency.

#### The following sections are the responsibility of the individual retired officer:

5. During the most recent 12-month period, has met, at the expense of the applicant, the State's standards for training and qualification for active law enforcement officers to carry firearms.
6. Is not under the influence of alcohol or another intoxicating or hallucinatory drug or substance.
7. Is not prohibited by Federal Law from receiving or possessing a firearm.

### IF CARRYING A CONCEALED FIREARM, YOU MUST ALSO BE IN POSSESSION OF:

1. A photographic identification issued by the law enforcement agency you retired from stating you are a retired law enforcement officer; AND
2. A certification issued by the State in which the individual resides that indicates that the individual has, not less recently than one year before the date the individual is carrying the concealed firearm, been tested or otherwise found by the State to meet the standards established by the State for training and qualification for active law enforcement officers to carry a firearm of the same type as the concealed firearm. The certificate issued by the Arizona Department of Public Safety meets this requirement and is valid for twelve months from the day the firearms qualification event occurred. It is recommended that this application be submitted immediately after the qualification event takes place.

Mail applications to:

**Concealed Weapon Permit Unit  
PO Box 6488  
Phoenix, AZ 85005-6488**